

Budget Calendar

FY 2014-15

(dates subject to change)

January 2014

- Capital Improvement Program (CIP) Kickoff Meeting
- General Fund Ten-Year Forecast is updated
- Budget policies are set
- Capital project submittals prepared by departments
- Operating Budget Kickoff with Budget Preparers

February 2014

- CIP Committee reviews projects
- Departments prepare their Operating Budgets

March 2014

- Development projections updated for estimating CIP revenues
- Departments submit Operating Budget requests to Finance Department
- Finance Dept. analyzes and compiles the Operating Budget submittals
- CIP funding analysis and 15 year expenditure plan updated
- Review Capital Budget with City Manager

April 2014

- Finalize Capital Budget with City Manager
- Review Operating Budget with City Manager

May 2014

- Finalize Operating Budget with City Manager
- Preliminary Operating and Capital Budget is sent to the printer
- CIP Budget Workshop: May 20, City Council Meeting

June 2014

- Operating Budget Workshop: June 3, City Council Meeting.
- Citizens' Budget Workshop: June 5, 1635 Faraday Ave. at 6pm
- City Council adopts final budget, including: Operating Budget, Capital Improvement Program and Annual Spending Limitation: June 17, City Council Meeting